



Pupil Transportation » Transportation Director Log Monthly Report

<input type="checkbox"/> Start	Minutes	Location	Topic	Short Description	Vehicle
<b>Start : 4/25/2017 (1)</b>					
4/25/2017 7:00 AM	510	Bus Gar	Email, Lunch, Purchase Orders, Travel, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	monitor bus radio, checked emails, worked on po's and took to SAB, worked on bus 18 and blue GMC	Bus 18; 2007-Truck-GMC Blue-TRANS
<b>Start : 4/26/2017 (1)</b>					
4/26/2017 7:00 AM	510	Bus Gar	Athletic Schedules, Email, Lunch, Other (Provide Description)	monitor bus radio, checked email, worked on quotes for fuel tanks, revised trip schedule and notified drivers	
<b>Start : 4/27/2017 (1)</b>					
4/27/2017 7:00 AM	510	Bus Gar	Email, Lunch, Meeting - Others, Other (Provide Description), Phone - Others, Phone - Staff	monitor bus radio, checked emails, continue to work on quotes spoke w/ Justin, met w/ DWight about headstart students	
<b>Start : 4/28/2017 (1)</b>					
4/28/2017 7:00 AM	510	Bus Gar	Athletic Schedules, Email, Lunch, Phone - Staff, Travel, Vehicle Repair	monitor bus radio, checked email, revised travel schedule, received a call Taurus @ MES has a flat tire, went to MES and repaired	2005-Ford Taurus Silver-SAB
<b>Start : 5/1/2017 (1)</b>					
5/1/2017 7:00 AM	510	Bus Gar	Phone - Staff, Reports, Route Review, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	monitor bus radio, checked email, complete reports to send to SAB, spoke w/ Justin about bids on fuel tank, worked on gray Impala, worked on 13 GMC, worked on directions for trip and programmed GPS for the driver	2014-Car-Chevy-Impala-gray; 2013-Truck-GMC Sierra-Brown-Maint
<b>Start : 5/2/2017 (1)</b>					
5/2/2017 6:00 AM	690	Bus Gar	Email, Lunch, Other (Provide Description), Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery	drove Douthat Rt, monitor bus radio, checked email, worked on bus 6 and bus 2	Bus 02; Bus 06
<b>Start : 5/3/2017 (1)</b>					
5/3/2017 7:00 AM	510	Bus Gar	Athletic Schedules, Email, Lunch, Phone - Staff, Reports, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	monitor bus radio, checked email, revised trip schedule, notified driver, took reports to SAB, worked on bus 3	Bus 03
<b>Start : 5/4/2017 (1)</b>					
5/4/2017 7:00 AM	510	Bus Gar	Athletic Schedules, Email, Lunch, Meeting - Staff, Other (Provide Description), Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery, Vehicle Repair	monitor bus radio, checked email, worked on bus 4 and 5, trip canceled -notified driver, took bus 5 back to MES	Bus 04; Bus 05
<b>Start : 5/5/2017 (2)</b>					
5/5/2017 6:00 AM	120	Bus Gar	Other (Provide Description), Phone - Staff	received a call bus 6 can't get out, went to MES got spare to begin the route, spoke w/ several drivers and Mrs. Hirsh -canceled school due to high waters -worked 2hrs	
5/5/2017 7:00 AM	480	Bus Gar	Leave - Sick	off today due to a Dr. appointment	
<b>Start : 5/8/2017 (1)</b>					
5/8/2017 7:00 AM	570	Bus Gar	Email, Lunch, Other (Provide Description), Reports, Route Review, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	monitor bus radio, checked email, typed a memo to car drivers about a new schedule, worked on bus 8 and 3, covered radio's	Bus 08; Bus 03
<b>Start : 5/9/2017 (1)</b>					
5/9/2017 7:00 AM	510	Bus Gar	Email, Logs, Lunch, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery, Vehicle Repair	monitor bus radio, picked up bus from MES, finished logs from last week, took bus 7 back to MES	Bus 07
<b>Start : 5/10/2017 (1)</b>					
5/10/2017 7:00 AM	510	Bus Gar	Athletic Schedules, Email, Lunch, Other (Provide Description), Vehicle Fluid Top Off, Vehicle Inspection	monitor bus radio, checked email, revised trip schedule, worked w/ Red Moore to get an invoice for the new bus, worked on bus 10	Bus 10
<b>Start : 5/11/2017 (1)</b>					
5/11/2017 7:00 AM	510	Bus Gar	Email, Lunch, Travel, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Repair	monitor bus radio, checked email, worked on the 500 before going on a trip, went to MES worked on 05 Taurus	2007-Car-Ford 500-SUPT; 2005-Ford Taurus Silver-SAB
<b>Start : 5/12/2017 (1)</b>					
5/12/2017 7:00 AM	510	Bus Gar	Athletic Schedules, Email, Lunch, Phone - Staff, Shop Cleaning	monitored bus radio, checked email, cancelled BB and SB trip, notified driver, cleaned shop	
<b>Start : 5/15/2017 (1)</b>					
5/15/2017 7:00 AM	510	Bus Gar	Athletic Schedules, Email, Logs, Other (Provide Description), Parts Ordering, Phone - Others, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Oil Change, Vehicle Repair	monitor bus radio, checked email, worked on logs from last week, worked on bus 15, ordered parts for servicing this summer, checked sports schedule	Bus 15
<b>Start : 5/16/2017 (1)</b>					

5/16/2017 7:00 AM	510	Bus Gar	Athletic Schedules, Email, Fuel Tank Measurement, Logs, Lunch, Other (Provide Description), Vehicle Fluid Top Off, Vehicle Repair	monitor bus radio, checked gas pumps @ MES and stuck tanks, same @ BCHS and VES, worked on bus 8 and 10, worked on travel schedule and finding drivers, finished logs	Bus 08; Bus 10
<b>Start : 5/17/2017 (1)</b>					
5/17/2017 7:00 AM	510	Bus Gar	Email, Lunch, Other (Provide Description), Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Oil Change, Vehicle Repair	monitor bus radio, checked email, worked on bus 13 and bus 15	Bus 13; Bus 15
<b>Start : 5/18/2017 (1)</b>					
5/18/2017 7:00 AM	510	Bus Gar	Email, Lunch, Other (Provide Description), Travel, Vehicle Repair	monitor bus radio, checked email, took bus 7 and 15 to Central Tire for alignments, worked on bus 8	Bus 08
<b>Start : 5/19/2017 (1)</b>					
5/19/2017 7:00 AM	510	Bus Gar	Email, Lunch, Meeting - Staff, Other (Provide Description), Travel	monitor bus radio, met w/ trip drivers @ BCHS to go over directions and schedules, met @ SAB for Fuel Bid Opening, checked email, went to Covington to pick up transmission filters	
<b>Start : 5/22/2017 (1)</b>					
5/22/2017 7:00 AM	480	Bus Gar	Leave - Vacation	off -vac.	
<b>Start : 5/23/2017 (1)</b>					
5/23/2017 7:00 AM	480	Bus Gar	Leave - Vacation	off -vac.	
<b>Start : 5/24/2017 (1)</b>					
5/24/2017 7:00 AM	510	Bus Gar	Athletic Schedules, Email, Lunch, Reports, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery, Vehicle Repair	monitor bus schedule, brought bus 17 over for inspection, checked email, worked in office on reports, papers and schedules, took bus 17 back to MES	Bus 17
<b>Start : 5/25/2017 (2)</b>					
5/25/2017 5:00 AM	90	Bus Gar	Phone - Staff, Road Check: Weather	checked roads and weather conditions, notified Mrs. Hirsh and Mrs. Hicklin of high waters, school on regular schedule however I will need to drive Douthat Rt.	
5/25/2017 6:30 AM	630	Bus Gar	Email, Other (Provide Description), Parts Ordering, Phone - Staff, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery	drove Douthat Rt., checked email, worked on bus 19, worked on bus 13, called drivers to cover trips and Rts., ordered parts for bus 13 and 22	Bus 19; Bus 13; Bus 22
<b>Start : 5/26/2017 (1)</b>					
5/26/2017 7:00 AM	480	Bus Gar	Leave - Sick	Doc. Appt.	
<b>Start : 5/29/2017 (1)</b>					
5/29/2017 7:00 AM	480	Bus Gar	Other (Provide Description)	Memorial Day!	
<b>Start : 5/30/2017 (2)</b>					
5/30/2017 7:00 AM	330	Bus Gar	Email, Logs, Other (Provide Description), Phone - Staff, Vehicle Diagnostics, Vehicle Fluid Top Off, Vehicle Inspection, Vehicle Pick Up/Delivery, Vehicle Repair	monitor bus radio, checked email, worked on bus 15, worked on logs and paper work in office, called schools to get a count on summer school riders, worked on bus 18	Bus 15; Bus 18
5/30/2017 12:30 PM	240	Bus Gar	Email, Inservice - Presentation, Logs, Other (Provide Description), Phone - Staff	bus 13 running late -took VES students to BCHS and dropped off, emailed Mrs. Fry about tomorrows inservice, called BCHS after not reaching A.D about needing an activity bus, finished logs	

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